

# Keys to Learn

## Application Form



**Keys to Learn** is a course for people affected by or at risk of homelessness or housing crisis, who are interested in getting into learning.

The course offers a range of learning, including:

- Internet and computing
- Digital photography
- Healthy cooking on a budget
- Self-confidence building and working with others

If you would like to apply for a course or have any questions, please contact Lisa, Aileen or Pauline in any of the following ways:

**P:** complete this form and return to Freepost RSEJ-SULT-REEU GHN, Unit 16a, Adelphi Centre, 12 Commercial Rd, Glasgow G5 0PQ

**E:** [info@ghn.org.uk](mailto:info@ghn.org.uk)

**F:** 0141 429 0508

**T:** 0141 420 7272 07834 437185

*If you are completing this application on behalf of a client, please complete the accompanying referral form, thank you.*

Your name

address

telephone number

date of birth

gender

Male  Female  Prefer not to answer

Do you have a bank or credit union account?

Yes  No

All information you provide is confidential, and only shared with the project partners – the learning providers and organisations where a course is held, so that we can best meet your learning needs and ensure the environment you are learning in is safe, and fits everyone’s needs.

We ask that you answer each question with as much information as possible. Your answers do not affect your taking part in a course.

More about you – the support you currently receive				
Do you get support from any organisations?	Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please tell us which organisations				
Please provide contact details, if you would us to keep in contact with your key workers.	Name:			
	Phone number:			
	Email address:			
Have you experienced any of the following? (please tick all that apply)		No	Yes within 12 months	Yes, longer than 12 months
	Mental health issues			
	Addiction issues			
	Asylum seeker/refugee status issues			
Leaving prison				

More about you – any issues that may affect your learning	
	If so, please tell us more...
Mental health	
Physical health	
Reading, writing and numbers	
English as a second or other language	
Caring responsibilities	
Other	

More about you – your housing situation		
Which best describes your current accommodation?	I rent my home from a Housing Association	
	I rent my home from a Private Landlord	
	I own or partly own my own home	
	I live at home with my parents ( <i>they are the tenant/homeowner</i> )	
	I'm staying with other family/friend ( <i>they are the tenant/homeowner</i> )	
	I'm currently in temporary or supported accommodation	
	I am homeless/have nowhere to live	
	Other (please give details)	
How long have you lived in your current accommodation?	0-3 months <input type="checkbox"/>	4 – 6 months <input type="checkbox"/>
	7 – 12 months <input type="checkbox"/>	over 12 months <input type="checkbox"/>
Do you feel you are at risk of homelessness? (e.g. facing rent arrears, staying with friends)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you experienced homelessness in the past?	Yes, more than 1 year ago <input type="checkbox"/>	Never <input type="checkbox"/>

Equal Opportunities – please tick the most relevant option for you			
English, Scottish, Welsh Northern Irish, UK	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
Irish	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
Gypsy or Irish Traveller	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Any other white background	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
	<input type="checkbox"/>	African	<input type="checkbox"/>
	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
		Mixed ethnic background	<input type="checkbox"/>
		Indian	<input type="checkbox"/>
		Pakistani	<input type="checkbox"/>
		Arab	<input type="checkbox"/>
		Other	<input type="checkbox"/>
		Prefer not to Disclose	<input type="checkbox"/>

**KEYS TO LEARN  
DATA PROTECTION CONSENT FORM**

The Data Protection Act 1998 tells us that we must have your permission before we can store personal information about you, and gives you the right to refuse to give your consent. If you agree to information about you being held on this system, the Data Protection Act gives you the right to

- ask to see the information held about you on the computer system
- ask for a printed copy of the information held about you
- choose to have some or all of your information removed or corrected

It is important for you to know that in certain situations your information may be passed to third parties without your consent, for example to protect child safety or if a Court Order is issued for information. This is set out in law and must be followed by service providers.

**I give my consent to information about me, including personal information such as health and support needs, being stored on a secure computer system and being accessed by staff from GLASGOW HOMELESSNESS NETWORK.**

**I give my consent to information about me, including personal information, such as health and safety support needs, being viewed by relevant partnership organisations.**

**All information I have provided is correct, and can be used to consider my application for the Keys to Learn course.**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_